

**MEETING OF THE SPECIAL DISTRICTS, JANUARY 8, 2019**

1. The meeting was called to order at 10:05 a.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Joy Carmichael, County Attorney; Robert W. Germaine, Clerk of Courts; and Maria Brenes, Deputy Clerk.

**2. CITIZENS NOT ON THE AGENDA**

No participants.

**3. CONSENT AGENDA**

Commissioner Elwell stated that item 3C was a duplicate of item 3B.

Commissioner Elwell made a motion and Commissioner Handley seconded the motion, to move to approve the consent agenda, with the removal of item 3C.

Upon roll call, all Commissioners voted aye. The motion carried.

**A. Request approval to pay all duly authorized bills January 8, 2019. See Check Report file.**

SUN'N LAKES PLACID FIRE	153,845.14
ORANGE VILLA SBD	119.76
PLACID LAKES SBD	3,134.33
ISTOKPOGA MARSH IMP DIST	29,915.36
LEISURE LAKES SP TAX FIRE	105.30
HIGHLANDS PARK FIRE SBF	977.00
PLACID LAKES FIRE DISTRICT	28.52
WEST SEBRING SBF	320.00
SEBRING ACRES	214.39
LAKE HAVEN ESTATES SBD	761.99
LORIDA SB FIRE DISTRICT	565.00
LAKE PLACID SB FIRE DIST	120.00

**B. Request approval of Budget Amendment 18-19-040 and Resolution to adjust Special District project rollover balances from FY 17/18 into the current FY 18/19.**

~~**C. Request approval of Budget Amendment 18-19-040 and Resolution to adjust Special District project rollover balances from FY 17/18 into the current FY 18/19. DUPLICATE ITEM REMOVED.**~~

**4. ACTION AGENDA**

No further items to consider.

**5. ADJOURN**

The meeting was adjourned at 10:06 a.m.

**MEETING OF THE SPECIAL DISTRICTS, JANUARY 22, 2019**

1. The meeting was called to order at 12:55 p.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Tasha Morgan, Assistant County Administrator, Joy Carmichael, County Attorney; Robert W. Germaine, Clerk of Courts; and Pamela Gamez, Deputy Clerk.

**2. CITIZENS NOT ON THE AGENDA**

No participants.

**3. CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

**A. Request approval to pay all duly authorized bills January 22, 2019. See Check Report file.**

SUN'N LAKES PLACID FIRE	195.00	PLACID LAKES FIRE DISTRICT	28.52
ORANGE VILLA SBD	119.76	WEST SEBRING SBF	320.00
PLACID LAKES SBD	3,134.33	SEBRING ACRES	214.39
ISTOKPOGA MARSH IMP DIST	29,915.36	LAKE HAVEN ESTATES SBD	761.99
LEISURE LAKES SP TAX FIRE	105.30	LORIDA SB FIRE DISTRICT	565.00
HIGHLANDS PARK FIRE SBF	977.00	LAKE PLACID SB FIRE DIST	120.00

**4. ACTION AGENDA**

- A. Request to approve Amendment No. 9 to Agreement with South Florida Water Management District and the Florida Department of Agriculture and Consumer Services, and to approve Budget Amendment 18-19-049 and associated Resolution, and to approve Change Order No. 7 with Cobb Site Development, Inc., for additional work on Istokpoga Marsh Watershed Improvement District Above-Ground Impoundment, Project No. 13026.**

Suzanne Hunnicutt, Capital Projects Manager, and Dawn Ritter, Natural Resources Manager, presented the request.

Commissioner Elwell made a motion and Commissioner Handley seconded the motion, to move to approve Amendment No. 9 to the Agreement with South Florida Water Management District and the Florida Department of Agriculture and Consumer Services, and to approve Budget Amendment 18-19-049 and associated Resolution, and to approve Change Order No. 7 with Cobb Site Development, Inc., for additional work on Istokpoga Marsh Watershed Improvement District Above-Ground Impoundment, Project No. 13026.

Upon roll call, all Commissioners voted aye. The motion carried. **See South Florida Water Management District file, Cobb Site Development file, Res. Book 29 Page 190 & SMB 130 Page 60.**

**5. ADJOURN**

The meeting was adjourned at 1:00 p.m.

**MEETING OF THE SPECIAL DISTRICTS, FEBRUARY 5, 2019**

1. The meeting was called to order at 10:21 a.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Joy Carmichael, County Attorney; Jerome Kaszubowski, Business Services Director for the Clerk of Courts; and Pamela Gamez, Deputy Clerk.

2. **CITIZENS NOT ON THE AGENDA**

No participants.

3. **CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval to pay all duly authorized bills February 5, 2019. See Check Report file.**

SUN'N LAKES PLACID FIRE	393.34
DESOTO CITY FIRE	24.26
ORANGE VILLA SBD	13.11
HICKORY HILLS SBD	100.00
PLACID LAKES SBD	4,932.13
ISTOKOPOGA MARSH IMP DIST	88,619.25
AVON PARK ESTATES SBF	652.37
LEISURE LAKES SP TAX FIRE	342.23
HIGHLANDS PARK FIRE SBF	167.41
SUN 'N LAKES PLACID RECRE	1,177.46
WEST SEBRING SBF	91.49
LORIDA SB FIRE DISTRICT	1,631.49

4. **ACTION AGENDA**

5. **ADJOURN**

The meeting was adjourned at 10:22 a.m.

**MEETING OF THE SPECIAL DISTRICTS, FEBRUARY 19, 2019**

1. The meeting was called to order at 11:46 a.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Tasha Morgan, Assistant County Administrator; Joy Carmichael, County Attorney; Jerome Kaszubowski, Senior Director of Business Services for the Clerk of Courts; and Pamela Gamez, Deputy Clerk.

2. **CITIZENS NOT ON THE AGENDA**

No participants.

3. **CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval of the minutes from the December 18, 2018, January 8 and 22, 2019, and February 5, 2019 Meetings of the Districts. See Clerk of Courts website.**

- B. **Request approval to pay all duly authorized bills February 19, 2019.**

PLACID LAKES SBD	4,532.14
ISTOKPOGA MARSH IMP DIST	80,719.00
PLACID LAKES FIRE DISTRICT	29.91
SUN 'N LAKES PLACID FIRE	486.06
WEST SEBRING SBF	229.03
LORIDA SB FIRE DISTRICT	171.36
HIGHWAY PARK SP BENE DIST	519.30

4. **ACTION AGENDA**

Commissioner Handley made a motion and Commissioner Harris seconded the motion, to move to set the action agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Dawn Ritter, Natural Resources Manager: Request approval of Budget Amendment 18-19-058 and associated Resolution for Project 14041 IMWID Phase II.**

Suzanne Hunnicutt, Capital Projects Manager, and Dawn Ritter, Natural Resources Manager, presented the request.

Commissioner Elwell made a motion and Commissioner Handley seconded the motion, to move to approve Budget Amendment 18-19-058 and associated Resolution for Project 14041 IMWID Phase II.

Upon roll call, all Commissioners voted aye. The motion carried. **See Res. Book 29 Page 207 & SMB 130 Page 85.**

**B. Dawn Ritter, Natural Resources Manager, and Suzanne Hunnicutt, Capital Projects Manager: Request to approve and execute Amendment No. 9 to Agreement with South Florida Water Management District and Florida Department of Agriculture and Consumer Services for Istokpoga Marsh Watershed Improvement District Above-Ground Impoundment, Project No. 13026.**

Suzanne Hunnicutt, Capital Projects Manager, and Dawn Ritter, Natural Resources Manager, presented the request. Commissioner Elwell questioned if the County Attorney was okay with the modified language. Joy Carmichael, County Attorney, stated yes.

Commissioner Elwell made a motion and Commissioner Handley seconded the motion, to move to approve and execute Amendment No. 9 to Agreement with South Florida Water Management District and Florida Department of Agriculture and Consumer Services for Istokpoga Marsh Watershed Improvement District Above-Ground Impoundment, Project No. 13026.

Upon roll call, all Commissioners voted aye. The motion carried. **See South Florida Water Management District file.**

**5. ADJOURN**

The meeting was adjourned at 11:55 a.m.

**MEETING OF THE SPECIAL DISTRICTS, MARCH 5, 2019**

1. The meeting was called to order at 11:28 a.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Tasha Morgan, Assistant County Administrator; Joy Carmichael, County Attorney; Robert W. Germaine, Clerk of Courts; and Pamela Gamez, Deputy Clerk.

2. **CITIZENS NOT ON THE AGENDA**

No participants.

3. **CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval to pay all duly authorized bills March 5, 2019.**

SUN 'N LAKES PLACID FIRE	356.85
ORANGE VILLA SBD	13.11
HICKORY HILLS SBD	100.00
PLACID LAKES SBD	191.68
AVON PARK ESTATES SBF	652.37
HIGHLANDS LAKES FIRE SDF	538.49
LEISURE LAKES SP TAX FIRE	275.00
PLACID LAKES FIRE DISTRICT	85.39
SUN 'N LAKES PLACID RECRE	578.57
WEST SEBRING SBF	178.64
LAKE PLACID SB FIRE DIST	104.80

4. **ACTION AGENDA**

No items to consider.

5. **ADJOURN**

The meeting was adjourned at 11:29 a.m.

**MEETING OF THE SPECIAL DISTRICTS, MARCH 19, 2019**

1. The meeting was called to order at 12:44 p.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Tasha Morgan, Assistant County Administrator; Joy Carmichael, County Attorney; Robert W. Germaine, Clerk of Courts; and Pamela Gamez, Deputy Clerk.

2. **CITIZENS NOT ON THE AGENDA**

No participants.

3. **CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval to pay all duly authorized bills March 19, 2019.**

SUN 'N LAKES PLACID FIRE	763.25
PLACID LAKES SBD	3,668.13
LEISURE LAKES SP TAX FIRE	300.84
SUN 'N LAKES PLACID RECRE	558.06
LORIDA SB FIRE DISTRICT	171.36
HIGHWAY PARK SP BENE DIST	518.90

- B. **Request approval of the minutes from the February 19, 2019 and March 5, 2019 Meetings of the Districts. See Clerk of Courts website.**

- C. **Request approval of Budget Amendment 18-19-068 to realign funds within Placid Lakes SBD budget. See SMB 131 Page 39.**

4. **ACTION AGENDA**

No items to consider.

5. **ADJOURN**

The meeting was adjourned at 12:45 p.m.

**MEETING OF THE SPECIAL DISTRICTS, APRIL 2, 2019**

1. The meeting was called to order at 10:39 a.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**

**Commissioner R. Greg Harris**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley** was absent from this meeting.

Also present: Randy Vosburg, County Administrator; Tasha Morgan, Assistant County Administrator; Joy Carmichael, County Attorney; Jerome Kaszubowski, Senior Director of Business Services for the Clerk of Courts; and Pamela Gamez, Deputy Clerk.

2. **CITIZENS NOT ON THE AGENDA**

No participants.

3. **CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval to pay all duly authorized bills April 2, 2019.**

PLACID LAKES SBD	267.62
ISTOKPOGA MARSH IMP DIST	108,055.50
SUN 'N LAKES PLACID RECRE	190.00
HIGHLANDS PARK EST SBD	190.00

- B. **Request approval of the minutes from the March 19, 2019 Meeting of the Districts. See Clerk of Courts website.**

4. **ACTION AGENDA**

No items to consider.

5. **ADJOURN**

The meeting was adjourned at 10:40 a.m.



**MEETING OF THE SPECIAL DISTRICTS, APRIL 16, 2019**

1. The meeting was called to order at 12:15 p.m. in the Highlands County Board of County Commission Chambers at 600 S. Commerce Avenue, Sebring, Florida, with the following members present:

**Commissioner James L. Brooks**  
**Commissioner Don Elwell**  
**Commissioner Arlene Tuck**

**Commissioner William R. Handley**  
**Commissioner R. Greg Harris**

Also present: Randy Vosburg, County Administrator; Tasha Morgan, Assistant County Administrator; Joy Carmichael, County Attorney; Jerome Kaszubowski, Senior Director of Business Services for the Clerk of Courts; Pamela Gamez and Maria Brenes, Deputy Clerks.

2. **CITIZENS NOT ON THE AGENDA**

No participants.

3. **CONSENT AGENDA**

Commissioner Elwell made a motion and Commissioner Harris seconded the motion, to move to approve the consent agenda as presented.

Upon roll call, all Commissioners voted aye. The motion carried.

- A. **Request approval to pay all duly authorized bills April 16, 2019.**

HICKORY HILLS SBD	100.00
PLACID LAKES SBD	593.83
SUN 'N LAKES PLACID RECRE	1,094.04
HIGHLANDS PARK EST SBD	1,189.00

- B. **Request approval of the minutes from the April 2, 2019 Meeting of the Districts. See Clerk of Courts website.**

4. **ACTION AGENDA**

No items to consider.

5. **ADJOURN**

The meeting was adjourned at 12:16 p.m.